

<b>TITLE:</b> <b>Technical Expert in Public Investment for Children</b>	
<b>TEAM/PROGRAMME:</b> PQI	<b>LOCATION:</b> La Paz - Bolivia
<b>GRADE:</b> NAT2	<b>CONTRACT LENGTH:</b> One year (renewable)
<p><b>CHILD SAFEGUARDING:</b> Level 3 – The responsibilities of the job holder may require regular contact with children and adolescents. Police Criminal Record, Criminal Record of violence against woman or any member of her family (SIPASSE certificate) and Judicial Criminal Record (REJAP) will be required.</p> <p>Child Safeguarding Policy It is the set of rules and procedures to ensure that all girls, boys and adolescents are protected against deliberate or unintentional acts that entail a real risk or harm, caused by the staff representatives of Save the Children, its partners, volunteers, contractors and visitors to the programs or projects that it implements. Internally, safeguarding children is about making Save the Children a safe organization for children and it is an individual and collective responsibility.</p> <p><b>SAFEGUARD POLICY FRAMEWORK</b> The Child Safeguarding Policy is part of SCI's broader Safeguarding Policy Framework, which includes the Policy on Protection from Sexual Exploitation, Abuse and Harassment (PSEAH), the Global Child Safeguarding Protocol, the Policy against Harassment, Intimidation and Bullying, the Policy against Modern Slavery and Human Trafficking and the Code of Conduct. These policies, along with accompanying protocols and procedures, provide standards that reflect Save the Children's commitment to first prevent harm and abuse, then report and respond when concerns arise.</p>	
<p><b>ROLE PURPOSE:</b></p> <p>In support of Save the Children's Global Strategy, the holder of this role is responsible for leading the development and delivery of national and local level advocacy strategies, governance programming, and where relevant campaigning on public investment/fair financing in Bolivia. The role will be accountable for securing increased and improved financing and public budgeting for the provision of equitable, quality social services and other rights to children. As a member of the Extended Senior Management Team (ESMT), provides leadership and mobilizes the necessary funding and technical expertise to develop, implement and maintain effective advocacy and campaign strategies that will engage with the public and partners, to influence government and other institutional policies and practice to achieve positive and lasting changes to fulfil children's rights</p>	
<p><b>SCOPE OF ROLE:</b> <b>Reports to:</b> PDQ <b>Staff reporting to this post:</b> n/a <b>Budget Responsibilities:</b> n/a <b>Role dimensions:</b> The <b>Public Investment for Children Technical Expert</b> is a demanding role that requires excellent technical knowledge of public financial management, fiscal policy and proven experience leading: (1) the design and implementation of a budget analysis and advocacy campaign; preferably for children or youth, and (2) expertise in assessing public financial management performance (e.g. budget analysis, budget and fiscal participation and transparency, understanding of local political economy and public financial management systems reform); preferably for children or youth. The role requires: the ability to conduct strong technical analysis; provide technical guidance to others; strong</p>	

written and verbal communication skills in Spanish and English; capacity to operate in a global, complex organization; work to deadlines; and manage a heavy workload.

The role is expected to foster relationships with a wide range of internal and external stakeholders including Save the Children members, the Country Office Programme Development & Quality team, advocacy colleagues, Regional Advisors, technical counterparts in other organisation, donors etc. The role is also expected to engage with internal technical working groups and communities of practice.

**KEY AREAS OF ACCOUNTABILITY:**

**A. Technical Leadership:**

- Provide technical and strategic leadership on public investment/fair finance for Bolivia Country Office with a **focus on budget analysis, budget participation and budget advocacy** but also, where appropriate, the assessment of public financial management performance, fiscal policy, public policy design, domestic resource mobilisation/tax, and the impact of debt relief on children's rights and outcomes.
- Design, lead and **deliver** the public investment/fair finance work-plan for the country office identifying high priority **opportunities** at the subnational and national levels for engagement and influencing. All this in coordination with the various SC strategic and operational teams.
- Provide overall leadership, vision, strategic direction and management of the Save the Children advocacy and campaign work across thematic areas focus on budget analysis, budget participation and ensure that advocacy is an integral part of Save the Children's Theory of Change.
- Build the capability of country office staff, partners and strategic partners (including children and young people) to engage with local actors and local/national government on fair financing/public investment in children with a focus on budget analysis and advocacy.

**B. Ensuring Advocacy and Programme Quality (Design & Implementation):**

- In addition to the above, provide oversight and guidance to programme and advocacy implementation teams to ensure that any public investment/fair finance elements in their work are technically sound, implementation methods are consistent with national and global strategies, and internal good practice (e.g. Save the Children's own methodology for working on public investment in children); and are likely to achieve scale, as well as equitable and sustainable results.
- Work with Monitoring, Evaluation, Accountability & Learning teams to conduct quality monitoring of the country office public investment/fair finance portfolio against international standards and to contribute towards the creation of an organisational learning culture around public investment/fair financing for children. Establish monitoring and evaluation processes of advocacy work and ensure that advocacy implementation and impact are effectively monitored and evaluated (including as part of the Country Reporting process)
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- Lead proposal writing during new programme and project development to ensure that we design and deliver high quality integrated public investment/fair finance work, building on global best practice and using a rights-based approach.
- Promote the gender approach and gender-sensitive public investment in the different coordination actions with the ETAs (departmental and municipal governments) and other strategic institutions.
- Work closely with new business development colleagues to identify and pursue funding opportunities that allow for both integration into broader programmes and standalone public investment/fair financing work.
- Promote strengthening capacities of SCI officials in public investment for children.

- Promote the mainstreaming of public investment management processes in the development of new proposals, as a basis for making more efficient use of SCI resources, channelling counterpart resources from the State at the central and subnational levels.
- Contribute to the development and application of guiding tools/documents to facilitate public investment management at the SC program/project level.
- Work with networks that could be established with the regional government’s executive cabinets (Gobernaciones), and the Human Development Secretaries at the local / municipal governments.
- Work with the programme team to ensure substantial integration of advocacy into holistic programme planning and implementation, especially ensuring that evidence and best practices generated by Save the Children’s programmes inform advocacy and campaign work to achieve results at scale

**C. Networking and External Engagement**

- Represent Save the Children in relevant external working groups and meetings, including working with coalition partners, government entities, non-governmental organizations, UN, among others.
- Identify and work with partners, including but not limited to, academic institutions and child-led organisations to build their capacity and support collaboration on public investment/fair finance, advocacy strategies and accountability mechanisms.
- Identify and engage budget and tax advocacy organisations, public finance donors and development banks to strengthen their commitment to investing in children and to engaging children and communities in public participatory mechanisms that hold governments accountable for spending commitments.
- Allocate approximately 10%-15% of their time to Save the Children’s internal working group that provides thought leadership, and builds internal knowledge and capacity to this area of work (the Public Investment in Children technical working group and its community of practice).
- Build strong relationships with colleagues across the thematic areas at national level, and with regional and global advocacy and Child Rights Governance colleagues.
- Support the participation of child/adolescent organizations (CNNA, CMJ, CPJ, among others) for their advocacy to the State to develop programs/projects for the exercise of their social and economic rights.
- Position Save the Children as the leading organisation for children’s issues in the country, with child rights at the core of the advocacy work
- Work closely with the media country team to advise on media lines and media strategy and to make optimal use of national and international media to influence key targets and public opinion

**SKILLS AND BEHAVIOURS (SCI Values in Practice)**

**Accountability:**

- Holds self accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values

**Ambition:**

- Sets ambitious and challenging goals and takes responsibility for own personal development
- Widely shares a personal vision for Save the Children, engages and motivates others
- Future orientated, thinks strategically and on a global scale

**Collaboration:**

- Approachable, good listener, easy to talk to; builds and maintains effective relationships with colleagues, Members and external partners and supporters
- Values diversity and different people’s perspectives, able to work cross-culturally.

**Creativity:**

- Develops and encourages new and innovative solutions
- Cuts away bureaucracy and encourages an entrepreneurial approach

**Integrity:**

- Honest, encourages openness and transparency, builds trust and confidence
- Displays consistent excellent judgement

**Technical Competencies:**

**Childs Rights Governance**

- Demonstrates understanding of budget analysis and advocacy, public financial management and how it impacts public investment in children
- Works to promote civil society voice and participation
- Understands the interdependency of Human Rights, Governance and Development Agendas, particularly the United Nations Convention on the Rights of the Child (UNCRC)

**Advocacy**

- Budget Tracking: Capacity to analyse, track and provide recommendations for national and international public financial investment to support policy decisions and implementation
- Public Policy Analysis: Understands and able to analyse and inform specific policy processes, implications, application and accountability mechanism to drive political decision making.
- Lobbying skills and solid experience to bring pressure on policy makers to achieve favourable policy outcomes to children and youth at national and subnational levels.

**QUALIFICATIONS**

- Master’s degree in public finance management or similar
- University Degree in Economics, Finance, or related subjects
- Fluency in oral and written English and Spanish
- 7 years’ experience working with international cooperation, civil society organizations and/or public institutions in Bolivia.
- 5 years’ experience working on advocacy initiatives in public policies (preferably concerning children/adolescents/youth).
- Have vast knowledge of the Bolivian government planning system, processes to formulate national general budget and conditions required to assign budget at national, departmental and municipal levels.
- Proven capacity and ability to analyze the country’s political, social and economic problems, with emphasis on problems related to the exercise of the rights of children, adolescents and people with disabilities.
- Experience in influence government, donors, and other organisations through representation and/or advocacy
- Demonstrable track record of leading change which has led to significant results for the organisation and their stakeholders
- Knowledge of children’s rights key international agreements and conventions
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- Have solid knowledge and technical experience in the planning processes established in the Bolivian Law 777, (Sistema de Planificación Integral del Estado), the System of Public Management (Sistema de Gestión Pública), and the annual guidelines for public budgeting (Directrices de Formulación Presupuestaria).

**EXPERIENCE AND SKILLS**

- Public Financial Management expert, with specialism on budget and fiscal transparency and analysis and a leading edge understanding of the impact that the public financial management performance has on children’s lives.

<ul style="list-style-type: none"> <li>• A proven track record of:             <ul style="list-style-type: none"> <li>○ Leading analysis and research on fiscal policy and public financial management performance. Specifically, budgets/public expenditure (a plus would be experience on domestic resource mobilisation/tax, or public financial management systems and reform);</li> <li>○ A proven track record of designing and implementing a budget advocacy campaign, preferably with children or young people;</li> </ul> </li> <li>• A proven track record of working with civil society, public participation or audit institutions to keep government accountable preferably with children and youth.</li> <li>• Highly developed cultural awareness and ability to work well in an environment with people from diverse backgrounds and cultures</li> <li>• Ability to think creatively, innovate, set priorities, manage a work plan, and evaluate progress with minimal supervision.</li> <li>• Very strong written and oral communication skills in Spanish and English.</li> <li>• Ability to work with others and maintain a strong internal and external network, drawing on others when needed; evidence of working in complex, global organization on governance projects, and/or advocacy and campaigning.</li> </ul>	
<p><b>Additional job responsibilities</b>              The job duties and responsibilities as set out above are not exhaustive and the Post holder may be required to carry out additional duties within reasonableness of their level of skills and experience.</p>	
<p><b>Equal Opportunities</b>              The post holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures.</p>	
<p><b>Child safeguarding:</b>              We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.</p>	
<p><b>Health and Safety</b>              The post holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures.</p>	
<b>JD written by:</b>	<b>Date:</b>
<b>JD agreed by:</b>	<b>Date:</b>
<b>Job Description updated By:</b>	<b>Date:</b>
<b>Evaluated:</b>	<b>Date:</b>